



# Elmbridge Borough Council

... bridging the communities ...

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## Licensing Sub Committee Hearings Decisions Notice

Hearing Date	15 <sup>th</sup> February 2022
Sub Committee Members	Chairman: Cllr Mike Rollings Cllr Judy Sarsby Cllr Lesley Yauner

Applicant name	Wow Factor Entertainment Limited
Premises Address	Apps Court, Hurst Road, Walton-on-Thames, Surrey KT12 2EG
Application type	New Premises Licence

The Sub Committee has read the material presented to us in the agenda and all of the written representations made and have listened to all the evidence and submissions presented at the hearing today.

The Sub Committee has also had regard to the Statutory Guidance and the Licensing Policy of the Council.

The Sub Committee has made a decision as set out below, with their reasons for that decision.

Decision	Application denied Yes / <b>No</b> Application granted as applied for Yes / <b>No</b> Application granted but not as applied for <b>Yes</b> / No
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Permitted hours for activities:

A) Plays			
Day	Start	Finish	Seasonal or Non-standard timings (use of the premises at times different to the standard timings given to the left)
Mon - Large	12:00	22:30	Plays may be performed outdoors or within tented structures. Plays may be amplified or un-amplified (as per the noise level conditions attached to this Licence). Plays may be performed as stand-alone entertainment or as part of a wider programme of entertainment
Medium	12:00	22:30	
Tue – Large	12:00	22:30	
Medium	12:00	22:30	
Wed – Large	12:00	22:30	
- Medium	12:00	22:30	
Thur - Large	12:00	22:30	
- Medium	12:00	23:00	
Fri - Large	12:00	23:00	
- Medium	12:00	23:00	
Sat - Large	12:00	23:00	
- Medium	12:00	23:00	
Sun - Large	12:00	22:30	
- Medium	12:00	22:30	

<b>B) Films</b>			
Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon – Large	12:00	22:30	Films may be shown outdoors or within tented structures. Films may be amplified or unamplified. Films may be performed as stand-alone entertainment or as part of a wider programme of entertainment.
- Medium	12:00	22:30	
Tue – Large	12:00	22:30	
- Medium	12:00	22:30	
Wed – Large	12:00	22:30	
- Medium	12:00	22:30	
Thur – Large	12:00	23:00	
- Medium	12:00	23:00	
Fri – Large	12:00	23:00	
- Medium	12:00	23:00	
Sat – Large	12:00	23:00	
- Medium	12:00	23:00	
Sun – Large	12:00	22:30	
- Medium	12:00	22:30	

<b>C) Indoor Sporting Events</b>			
Day	Start	Finish	Seasonal or Non-standard timings (use of the premises at times different to the standard timings given to the left)
Mon – Large	12:00	22:30	Sporting events may take place within tented structures. They may be accompanied by amplified or unamplified live or recorded music.
- Medium	12:00	22:30	
Tue – Large	12:00	22:30	
- Medium	12:00	22:30	
Wed – Large	12:00	22:30	
- Medium	12:00	22:30	
Thur – Large	12:00	23:00	
- Medium	12:00	23:00	
Fri – Large	12:00	23:00	
- Medium	12:00	23:00	
Sat – Large	12:00	23:00	
- Medium	12:00	23:00	
Sun – Large	12:00	22:30	
- Medium	12:00	22:30	

<b>D) Boxing Or Wrestling</b>			
Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon – Large	12:00	22:30	Boxing or wrestling entertainments may take place outdoors or within tented structures. They may be accompanied by amplified or unamplified live or recorded music
- Medium	12:00	22:30	
Tue – Large	12:00	22:30	
- Medium	12:00	22:30	
Wed – Large	12:00	22:30	
- Medium	12:00	22:30	
Thur – Large	12:00	23:00	
Medium	12:00	23:00	
Fri – Large	12:00	23:00	
- Medium	12:00	23:00	
Sat – Large	12:00	23:00	
- Medium	12:00	23:00	
Sun – Large	12:00	22:30	

- Medium	12:00	22:30	
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<b>E) Live Music</b>			
Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon - Large	12:00	22:30	Performances may take place outdoors or within tented structures. Performances may be amplified or unamplified. Performances may be stand-alone or part of a wider programme of entertainment
- Medium	12:00	22:30	
Tue - Large	12:00	22:30	
- Medium	12:00	22:30	
Wed - Large	12:00	22:30	
- Medium	12:00	22:30	
Thur – Large	12:00	23:00	
- Medium	12:00	23:00	
Fri - Large	12:00	23:00	
- Medium	12:00	23:00	
Sat - Large	12:00	23:00	
- Medium	12:00	23:00	
Sun - Large	12:00	22:30	
- Medium	12:00	22:30	

<b>F) Recorded Music</b>			
Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon - Large	12:00	22:30	Recorded music may be played by DJs as a performance or as background entertainment. Recorded music may be played outdoors or within tented structures.
- Medium	12:00	22:30	
Tue – Large	12:00	22:30	
- Medium	12:00	22:30	
Wed – Large	12:00	22:30	
- Medium	12:00	22:30	
Thur – Large	12:00	23:00	
- Medium	12:00	23:00	
Fri – Large	12:00	23:00	
- Medium	12:00	23:00	
Sat – Large	12:00	23:00	
- Medium	12:00	23:00	
Sun – Large	12:00	22:30	
- Medium	12:00	22:30	

<b>G) Performances Of Dance</b>			
Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon – Large	12:00	22:30	Musical performances may be accompanied by dance <b>or</b> encouraging the public to participate in dance. Dance may be performed outdoors or within tented structures. Dance may be accompanied by amplified or unamplified live or recorded music.
- Medium	12:00	22:30	
Tue – Large	12:00	22:30	
- Medium	12:00	22:30	
Wed – Large	12:00	22:30	
- Medium	12:00	22:30	
Thur – Large	12:00	23:00	
- Medium	12:00	23:00	
Fri – Large	12:00	23:00	
- Medium	12:00	23:00	
Sat – Large	12:00	23:00	
- Medium	12:00	23:00	

Sun – Large - Medium	12:00	22:30	
	12:00	22:30	

#### H) Entertainment Similar to E) F) OR G)

Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon – Large - Medium	12:00	22:30	MC, Compere, Host, Walkabout Entertainment and similar. This may take place outdoors or within tented structures.
	12:00	22:30	
Tue - Large	12:00	22:30	
	12:00	22:30	
Wed – Large - Medium	12:00	22:30	
	12:00	22:30	
Thur – Large - Medium	12:00	23:00	
	12:00	23:00	
Fri – Large - Medium	12:00	23:00	
	12:00	23:00	
Sat – Large - Medium	12:00	23:00	
	12:00	23:00	
Sun – Large - Medium	12:00	22:30	
	12:00	22:30	

#### J) Late Night Refreshment – Applicable only to persons attending an Event as campers

Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon - Large - Medium	23:00	04:30	Food may be provided outdoors or within tented structures
	23:00	04:30	
Tue - Large - Medium	23:00	04:30	
	23:00	04:30	
Wed - Large - Medium	23:00	04:30	
	23:00	04:30	
Thur - Large - Medium	23:00	05:00	
	23:00	05:00	
Fri - Large - Medium	23:00	05:00	
	23:00	05:00	
Sat - Large - Medium	23:00	05:00	
	23:00	05:00	
Sun - Large - Medium	23:00	04:30	
	23:00	04:30	

#### K) Supply of Alcohol

Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon - Large - Medium	12:00	22:00	
	12:00	22:00	
Tue - Large - Medium	12:00	22:00	
	12:00	22:00	
Wed - Large - Medium	12:00	22:00	
	12:00	22:00	
Thur – Large - Medium	12:00	22:30	
	12:00	22:30	
Fri - Large - Med	12:00	22:30	
	12:00	22:30	

Sat – Large	12:00	22:30	
- Medium	12:00	22:30	
Sun – Large	12:00	22:00	
- Medium	12:00	22:00	

(Application box N relates to additional information about protection of children)

<b>L) Hours Premises Open to Public</b>			
Day	Start	Finish	Seasonal or Non standard timings (use of the premises at times different to the standard timings given to the left)
Mon	11:00	0:00	When overnight camping is included, the Premises will be open to those customers at all times.
Tue	11:00	0:00	
Wed	11:00	0:00	
Thur	11:00	0:00	
Fri	11:00	0:00	
Sat	11:00	0:00	
Sun	11:00	0:00	

**The Sub Committee has attached the following conditions to the licence.**

The following conditions have been attached as they are consistent with the Operating Schedule submitted with the application.

Condition number	Condition
1.	Prior to the event site opening to the public, members of the SAG will be invited to carry out an inspection of the site. In the absence of a SAG in the local area, an authorised officer of Surrey Police, Surrey Fire & Rescue, SECamb and Elmbridge Borough Council Licensing Authority or any relevant Key Stakeholder duly authorised for the purpose will be invited to carry out an inspection of the event site prior to opening to the public.
2.	All parts of the Licensed Premises shall be available for inspection during the occupancy by the premises licence holder (PLH), by any authorised officer Surrey Police, Surrey Fire & Rescue, SECamb and Elmbridge Borough Council Licensing Authority or any relevant Key Stakeholder duly authorised for the purpose.
3.	Event specific detailed site plans shall be submitted to the relevant authorities in accordance with the timeframes contained within the ESMP and NMPs for Large Medium Events and <u>Small events</u> . Events will be categorised as: <ul style="list-style-type: none"> <li>a. 'Large Events' (events with a capacity of 10,000 - 19,999)</li> <li>b. 'Medium Events' (events with a capacity of 5,000 – 9,999)</li> <li>c. 'Small Events' (events with a maximum capacity of 4,999)</li> </ul>
4.	The PLH shall notify the Licensing Authority on request of the total number of tickets sold for each Large and Medium event
5.	The PLH shall make suitable arrangements to enable people with disabilities to attend the events. Particular attention should be given to means of access and egress, means of escape/evacuation in an emergency and the viewing facilities for such persons.
6.	Entry to the premises shall be by way of numbered tickets only. The PLH shall ensure that a written / digital log is kept showing the numbers of persons attending the site for any

	music event. The written log shall be made available for inspection by Police or the Licensing Authority upon request
7.	The PLH must ensure that all Stewards & Security personnel are suitably trained and capable of carrying out their allocated duties, aged 18 years or over, and while on duty they should concentrate only on their duties and not on the entertainment.
8.	The ESMP Security & Crowd Management Plan will outline the number, position and roles of the Security and Stewarding staff working at the events. For all events, the PLH shall ensure that Hurst Road, Walton-on-Thames, remains clear from any vehicular obstruction for a minimum of three (3) hours either side of licensable activities taking place, in order that emergency services may gain unfettered access to the premises. The appropriate distance for the clearway to run from the premises entrance shall be agreed with Surrey Police and the highway authority.
9.	<p>The PLH must ensure that Stewards &amp; Security personnel understand their roles and the appropriate way in which to deal with, record and report incidents.</p> <p>Such personnel should:</p> <ol style="list-style-type: none"> <li>Not leave their position without permission</li> <li>Not consume or be under the influence of intoxicants including alcohol, drugs, or psychoactive substances</li> <li>Remain calm and courteous towards all members of the audience</li> </ol>
10.	A register of Stewards & Security personnel shall be maintained at all times at the premises. Such register to include the name, SIA registration number, contact details of the member of staff along with the date, time on duty and time off duty.
11.	<p>When licensable activities take place, at least three (3) SIA Licensed Security shall be on duty from the start of licensable activities. The SIA minimum numbers will increase in line with the capacity numbers at a ratio of 1:100 + 1.</p> <p>For example:</p> <p>300 persons - 4 SIA</p> <p>400 persons - 5 SIA</p> <p>600 persons - 7 SIA</p> <p>700 persons, - 8 SIA</p> <p>800 persons, - 9 SIA</p> <p>900 persons - 10 SIA</p> <p>1,000 persons - 11 SIA</p> <p>Larger events over 1000 large events numbers to be individually Risk Assessed and agreed with Police within the submitted Events Safety Management plan</p>
12.	All SIA employed at the venue shall wear brightly coloured high visibility jackets or vests
13.	There will be a minimum of 2 SIA on duty to patrol the camp site and water-front areas at all times whilst overnight camping associated with the event takes place. (Camping). The SIA on duty to patrol these areas will be in possession of a recognisable river safety qualification and will ensure there is adequate water safety equipment in place at the commencement of his/her duty. (Water Safety).
14.	There will be at least one SIA member positioned by the entrance to the river frontage exit at all times during licensable activities. The door staff member will be in possession of a recognisable river safety qualification. The door-staff member will ensure there is adequate water safety equipment in place at the commencement of his/her duty. (Water Safety).
15.	In addition to the fixed CCTV system already installed at the entrance to the Premises, one in every two (1:2) Door Supervisors working within the premises will be deployed with digitally recording Body Worn Video (BWV). The BWV will be used to record any incidents which occur inside or outside of the premises involving customers, prospective customers or any staff member that impact on any of the four licensing objectives. Data recording

	from both systems shall be made available to the Licensing Authority and Surrey Police within 48 hours of such a request. Both CCTV systems should be checked before the commencement of licensable activities. A staff member from the premises who is conversant with the operation of both CCTV systems shall be on the premises at all times when the premises are open to the public.
16.	The location of CCTV cameras will be identified on all site plans submitted to the authorities
17.	A refusal/incident register shall be kept at the premises. A record of all refusals and incidents relating to crime and disorder and anti-social behaviour taking place on the premises and in the immediate vicinity, shall be kept. The register shall record the date and time of the refusal/incident, details of the nature of the incident, name of the individual (s) involved, action taken and the name of any member of staff involved. The register shall be kept up to date and on the premises at all times, be reviewed regularly by the Designated Premises supervisor and made available for inspection promptly on request by officers of the Licensing Authority or Police.
18.	<p>The licence holder shall ensure that all staff engaged in the sale of alcohol, before being allowed to make sales of alcohol, shall undergo training in:</p> <ul style="list-style-type: none"> <li>a. The procedures to be used for checking that purchasers of alcohol are over the age of 18 years. This shall include requesting and checking photographic evidence such as passport or photographic driving licence from anyone who appears to be under the age of 25 years and that sales shall not be made unless this evidence is produced</li> <li>b. The legal requirements under the Licensing Act 2003 relating to sales of alcohol including refusals of service to persons who appear to be drunk and not allowing disorderly conduct on premises.</li> </ul>
19.	Written / digital training records including details of the names of staff trained, date of training and a summary of the matters covered in the training, will be made available for inspection on request and within 48 hours by officers of the licensing authority, police and trading standards.
20.	<p>All events taking place under this Premises Licence will operate a 'Zero Tolerance' policy towards drugs. As such, Amnesty Bins for the confiscation of prohibited items will be provided and secured at the entrance to the premises. The disposal of the contents of the Amnesty Bins will be coordinated with Surrey Police.</p> <p>A) The ESMP Drugs Policy will include Controlled Substances, New Psychoactive Substances (NPS) as well as No2/NOS/Nitrous Oxide. None of these substances will be permitted on site.</p> <p>B) Anyone found on entry with more than the agreed quantities for personal consumption (as outlined in the drugs policy) of controlled substances or NPS will be refused entry and the police informed immediately. No amount of controlled substances or NPS will be permitted on site.</p> <p>C) Appropriate signage will be present on site which will inform attendees that a Drugs Policy. Is in effect and that search is a condition of entry.</p>
21.	A personal licence holder shall be present on site when alcohol sales take place
22.	The licence holder shall operate a vulnerable person's policy in relation to all music events. A written copy of the vulnerable persons policy shall be made available to the licensing authority or police within 48 hours of a request.
23.	Drinks shall not be served in glassware or glass bottles. Glass will be retained behind bars and drinks decanted in to plastic/polycarbonate (or similar) vessels

24.	A list of artists performing at Large and Medium Events will be provided to the Licensing Authority and Surrey Police 31 days prior to the event.
25.	The licence holder shall produce a templated Event Safety Management Plan (ESMP) in respect of Large and Medium Music Events, and a separate templated ESMP for Small Music Events that must be agreed with the licensing authority and police no later than 31 March 2022 (see condition 49 for definition of 'Music Event').
26.	The licence holder and an independent Event Safety Advisor must review each event specific Event Safety Management Plan prior to submission to the licensing authority and Surrey Police. This process will ensure that each ESMP presented to the licensing authority and Surrey Police is a coherent document that covers all relevant areas and is of suitable quality.
27.	<p>For each event, the premises licence holder must produce an event- specific Event Safety Management Plan (ESMP). This plan must include:</p> <ul style="list-style-type: none"> <li>a. Emergency Procedures</li> <li>b. Site Risk Assessments</li> <li>c. Event Risk Assessment</li> <li>d. Fire Risk Assessment</li> <li>e. Event Medical plan</li> <li>f. Noise Management Plan</li> <li>g. Crisis Communications Plan</li> <li>h. Event Production Schedule</li> <li>i. Traffic Management Plan</li> <li>j. Transport Management plan</li> <li>k. Crowd dispersal policy / Egress Plan</li> <li>l. Security Management policy</li> <li>m. Sustainability and Environmental Plan</li> <li>n. Wind management Plan</li> <li>o. Waste Management plan</li> <li>p. Lost/Found Children and Vulnerable Persons Policies</li> <li>q. Site plan</li> <li>r. Camping and campsite management plan</li> <li>s. Fireworks management plan</li> </ul>
28.	For Large and Medium Music Events, the first draft of the event-specific ESMP will be submitted to the licensing authority and police at least <u>70</u> clear working days in advance of the event. (see condition 52 for definition of 'Music Event')
29.	If the licensing authority and police are not satisfied with the draft event-specific ESMP for a large or medium event, the premises licence holder shall submit an updated event-specific ESMP, which satisfies the licensing authority's and police requirements, to the authority and police for review. The premises licence holder must submit the updated event-specific ESMP no later than 40 clear working days before the event.
30.	The premises licence holder shall submit the final approved event specific ESMP for a large or medium event to the satisfaction of the licensing authority's and police requirements for approval. The final approved detailed ESMP must be submitted no later than <u>30 working</u> days before the event.



31.	The premises licence holder shall submit the final approved event-specific ESMP for a small event to the satisfaction of the licensing authority's and police requirements for approval. The final approved event-specific ESMP must be submitted no later than <u>10 working days</u> before the event.
32.	All versions of the ESMP will be developed in line with the best practices set out in publications such as: The Purple Guide (2017), The Event Safety Guide (HSG195), Managing Crowds Safely (HSG154), Guide to Safety at Sports Grounds (Green Guide), Fire Safety Risk Assessment (Open Air Events & Venues).
33.	Temporary structures, such as stages, tents, stalls, and kiosks will only be in situ during the event periods (including the time taken to build and break the event site) and will be removed when not in use.
34.	Stages/Tents/Big Tops/Temporary Demountable Structures - All built structures shall have a completion certificate issued by a competent person from the supplying company and provided to either the PLH or the Event Safety Advisor
35.	Suitable and sufficient temporary barriers will be in place at all gates used for an event to separate vehicles entering and leaving the site with sufficient space between vehicles going in opposite directions.
36.	Suitable and sufficient temporary barriers will be in place at all gates used for an event to protect pedestrians entering and leaving the site with sufficient space from moving vehicles entering and leaving the site.
37.	Suitable and sufficient artificial lighting will be provided at all entrances and exits, and walkways throughout the site, during the hours of darkness, to provide sufficient light to pedestrians and staff at the event.
38.	Where tower lights are utilised, these will either be positioned in back of house areas or fenced in to prevent public access.
39.	The licence holder shall be responsible for overseeing the entry and exit of vehicles from the event footprint via the Production Gate and the pickup drop off (PUDO) location at all music events. They shall report capacity figures into the Event Management Team.
40.	All portable electrical equipment used on site will be suitable and tested for safety prior to use. Portable electrical equipment brought onto site will be suitable with documented evidence or labelled as being PAT tested.
41.	The use of fireworks on site is prohibited, except where prior written permission from Surrey Fire and Rescue Service and the site Manager of Walton Storage Terminal is obtained
42.	For events that have demonstrated (via the ESMP Traffic & Transport Management Plan) that a significant number of private cars may be present, on site during the course of an event, the PLH will arrange for 'No Waiting' cones to be deployed on both sides of Hurst Road for 30 meters in each direction from the entrance to the Premises.
43.	The ESMP Traffic & Transport Management Plan will include details on the following aspects: Offsite parking, Onsite parking capacities, Parking payment (advance/onsite), Safe crossings for pedestrians, Lighting and Signage, Vehicle and Pedestrian segregation, Production traffic, Shuttle buses, Clearway and the like.
44.	For Large and Medium Events customers will not be permitted to bring their own alcohol

	on to site. This will be outlined in the ESMP together with any provisions relating to Small Events.
45.	Frequent waste collections and disposals will take place to prevent the build-up of rubbish and/or combustible material which may present as a hazard.
46	Suitable signage will be erected to ensure customers can find their way around site (Bars, Drinking Water, Toilets, First Aid etc) and to Emergency Exits.
47.	This premises licence will permit licensable activities to take place on any day of the week. This is to permit flexibility when planning events and is not intended to permit a continual week of event activity.
48.	<p>Music Events ("Music Events" are events where the primary purpose is the provision of music-based entertainment where members of the audience are likely to dance) will be categorized as either:</p> <ul style="list-style-type: none"> <li>a. 'Large Events' (events with a capacity of 5,000 - 19,999)</li> <li>b. 'Medium Events' (events with a capacity of 500 – 9,999)</li> </ul> <p>Note that within these capacity bandings the exact capacity for each event will be agreed with the Licensing Authority, Police and SAG during the planning phases.</p>
49.	<p>Music Events are events where the primary purpose is the provision of music-based entertainment where members of the audience are likely to dance) will be categorised as either:</p> <p>For music events the following maximum limits to the number of event days per year will apply:</p> <ul style="list-style-type: none"> <li>a. Large Events - There will be no more than 2 days of events with a maximum capacity of 19,999</li> <li>b. Large Events – There will be no more than 3 days of events with a maximum capacity of 9,999</li> <li>c. Medium Events - There will be no more than 5 days of events with a maximum capacity of 4,999</li> <li>d. Small Events' (events with a capacity up to 500 to 4,999)</li> </ul> <p>The total number of event days shall not exceed <u>10</u> in the calendar year.</p>
50	The duration of Large and Medium Events will not exceed more than three (3) consecutive days and shall only take place between Thursday and Sunday.
51.	There will be no more than two consecutive weekends of Large or Medium Events per calendar year
52.	No later than 31 March each year, The Premises Licence Holder will inform the Licensing Authority and police in writing of all proposed <u>Large and Medium</u> events that will take place at the Premises in the same calendar year. Only these Large and Medium events notified by 31 March each year shall be permitted to take place in the same calendar year
53.	For all Large Music Events, the licence holder shall produce a draft event-specific Noise Management Plan (NMP) to the satisfaction of the licensing and pollution control Authorities. The first draft of this plan will be submitted to the licensing authority and the Pollution Control Authority at least <u>70</u> working days in advance of the event.
54.	If the licensing authority and the pollution control authority are not satisfied with the draft event-specific NMP for a large event the premises licence holder shall submit an updated event-specific NMP, which satisfies the licensing authority and pollution control authority's requirements, to the authority and pollution control for review. The premises licence holder must submit the updated event-specific NMP no later than <u>40</u> clear working days before

	the event.
55.	The premises licence holder shall submit the final approved event-specific NMP for a Large Music Event to the satisfaction of the licensing authority's and pollution control authority's requirements for approval. The final approved NMP must be submitted no later than <u>30 working days</u> before the event.
56.	The NMP for any Large Music Event shall include consideration of the noise from vocals such as live PA announcements and comperes etc. in so far as they relate to licensable activities
57.	For all Large Music Events, noise monitoring shall be carried out by a suitably qualified Noise Consultant (either a member of the Institute of Acoustics or the Association of Noise Consultants) in accordance with the details set out in the event-specific NMP.
58.	For all Large Music Events, the licence holder shall provide written results of the noise monitoring that took place to the licensing authority and pollution control authority within <u>21 calendar days</u> of the date of the event. This will include details of any noise complaints received during the event and from where as well as remedial action taken to resolve them.
59.	For all Medium Music Events, the licence holder shall produce a draft event-specific Noise Management Plan (NMP) to the satisfaction of the licensing and pollution control Authorities. The first draft of this plan will be submitted to the licensing authority and the Pollution Control Authority at least <u>70 working days</u> in advance of the event.
60.	If the licensing authority and the pollution control authority are not satisfied with the draft event-specific NMP for a Medium Music Event the premises licence holder shall submit an updated event-specific NMP for the Medium Music Event, which satisfies the licensing authority and pollution control authority's requirements, to the authority and pollution control for review. The premises licence holder must submit the updated event-specific NMP no later than <u>40 clear working days</u> before the event
61.	The premises licence holder shall submit the final approved event-specific NMP for a Medium Music Event to the satisfaction of the licensing authority's and pollution control authority's requirements for approval. The final approved NMP must be submitted no later than <u>30 working days</u> before the event.
62.	The NMP for any Medium Music Event shall include consideration of the noise from vocals such as live PA announcements and comperes etc. in so far as they relate to licensable activities
63.	For all Medium Music Events, noise monitoring shall be carried out by a suitably qualified Noise Consultant (either a member of the Institute of Acoustics or the Association of Noise Consultants) in accordance with the details set out in the event-specific NMP.
64.	For all Medium Music Events, the licence holder shall provide written results of the noise monitoring that took place to the licensing authority and pollution control authority within <u>21 calendar days</u> of the date of the event. This will include details of any noise complaints received during the event and from where as well as remedial action taken to resolve them.
65.	Signage will be erected that will instruct event attendees to leave quietly so as not to disturb local residents.
66.	The licence holder shall produce a detailed Lighting Strategy to protect nearby occupiers from excessive or unnecessary lighting impacts. This strategy will be reviewed a minimum of once every twelve months to ensure that it remains fit for purpose.
67.	The licence holder shall ensure that the Lighting Strategy is implemented at all music


	events
68.	Adequate litter collection and disposal procedures will be in place both inside and around the immediate vicinity of the event. The post event clean-up will be planned and discussed in advance with the relevant Key Stakeholders to be as time effective as possible
69.	Adequate sanitary provision will be put in place within the event and at agreed areas externally in the immediate vicinity (if deemed necessary by the SAG).
70.	Sufficient sanitation will be provided in line with current guidance (The Purple Guide 2017) and outlined in the ESMP
71.	The PLH shall ensure that up to date records are available for inspection of staff training in respect of age-related sales as outlined in the ESMP Alcohol Management Plan.
72.	In protecting children from harm, a Challenge 25 Policy will be operated.
73.	A Challenge 25 Policy will be in force at all bars on site.
74.	Suitable signage will be in place to inform customers of the Challenge 25 Policy.
75.	Where applicable and as agreed by the SAG, suitably qualified/experienced child welfare staff (DBS checked) will be in attendance to assist with the provision of lost children/parents as appropriate.
76.	A lost/found child/vulnerable persons policy will be submitted as part of the ESMP.
77.	Any events featuring Under 18s will have an accreditation system for minors that is agreed with the Licensing Authority.
78.	Camping tickets will only be sold to persons over the age of 18 years. All persons under the age of 18 years staying overnight must be campers and must be accompanied by an adult. A written/digital record will be kept on site of the number of persons on site at any one time. The record will show the total number of persons on the premises at a minimum of 1 hour intervals from the start of licensable activities. The record will be retained for 31 days and be available for inspection by authorised officers.

**The following additional conditions have been attached by the Sub Committee**

Condition number		Reason
1	Maximum permitted music noise levels at Large Events shall be: 65 dB(A) LAeq, over a 15 minute period at the nearest noise sensitive premises. With a maximum overall "C" weighted level of 80 dB LCEq over a 15 minute period at noise sensitive premises. Measurements taken 1m for the façade of any noise sensitive premises. This condition applies to 3 event days in the calendar year.	The sub-committee in accordance with the Code of Practice on Environmental Noise Control at Concerts guidelines and having considered the written and oral representations of the Applicant, local residents, Spelthorne Borough Council and Responsible Authorities, deems it appropriate to attach these noise level limitations in order to satisfy the Licensing Objectives. The interests of the above mentioned persons have been taken into account and a fair and balanced approach applied in arriving at this decision.
2.	Maximum permitted music noise levels at for other Large and Medium Event shallMedium Events shall be no more than: 55 dB (A) Leq, over a 15 minute	The sub-committee in accordance with the Code of Practice on Environmental Noise Control at Concerts guidelines and having considered the written and oral representations of the Applicant,

	period at the nearest noise sensitive premises. With a maximum overall "C" weighted level of 70 dB L <sub>Ceq</sub> , over a 15 minute period. Measurements taken 1m for the façade of any noise sensitive receptor. This condition applies to all other Large and Medium event days for additional concerts in the calendar year.	local residents, Spelthorne Borough Council and Responsible Authorities, deems it appropriate to attach these noise level limitations in order to satisfy the Licensing Objectives. The interests of the above mentioned persons have been taken into account and a fair and balanced approach has been applied in arriving at this decision.

The applicant and the representors have a right of appeal against the decision of the Sub-Committee, within 21 days of the notification in writing to the applicant, to the Magistrates Court.

Councillor	Signature
Cllr Mike Rollings	
Cllr Judy Sarsby	Judy Sarsby
Cllr Lesley Yauner	Lesley Yauner

Date: 18.02.2022

